**Acomb County First School**

**Main Street, Acomb, Hexham, Northumberland. NE46 4PL**

**Tel: 01434 603870**

**E-mail: admin@acomb.northumberland.sch.uk**

[**www.acomb.northumberland.sch.uk**](http://www.acomb.northumberland.sch.uk)

**Headteacher Mrs Angela Speed**

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 Monday 10th December 2018

Dear Parents,

**Re: Christmas Performance**

**Our school performance** which will include all school children will take place at the village hall in the last week of term on Tuesday 18th December. There will be two performances at 2:00pm and 6:00pm. We do have to limit numbers at each performance for fire safety reasons and I very much wish to be fair to all families. Children will be escorted to the village hall; permission has been given in our short walks letter sent out at the beginning of term.

This year we will issue two tickets per family, per performance, so that each family will have four tickets in total (two per performance) which must be brought along to the performance. I ask that families decide how to allocate tickets between parents themselves and I am more than happy for families to swap tickets if they wish to do so. Tickets will be sent home today in book bags. Our aim is a happy time for children and their families!

Arrangements are that staff will escort all children down to the village hall for the afternoon performance. Following the performance children can be collected from the village hall and taken home. Any remaining children will be taken back to school for a normal 3:15pm collection.

For the evening performance we’d ask that children are dropped off at 5:30pm at the village hall to enable them to get changed. Doors will open to families at 5:45pm.

School has organised costumes this year, therefore there are no requirements from you to provide anything. So that everyone can enjoy the performance, we would kindly ask that small children attend the afternoon performance where possible.

Thank you for your continued support.

Yours sincerely,

Mrs Clarke

Acting Head teacher